



COORDINATION ACT BY PPMEC 001/2014

According to his prodecural attributions and the Regulation of the CAPES Social Demand Program (Decree 76, April 14, 2010), the Coordinator of the Graduate Program in Mechatronic Systems

DETERMINES

- To make it compulsory to all scholarship holders to notify the PPMEC Coordination the need of absence over the period of more than one week from academic activities at least one week before the event;
- In case of failure to notify the Coordination, the scholarship is suspended without notice until the responsible supervisor notifies the PPMEC Coordination on the scholarship holder's return to the academic activities; in addition, the supervisor must also be informed about the student's absence one week before the event,
- Justification for the absence without prior notification will not be accepted by the PPMEC Coordination in case of a potential request of deadline extension for the defense of thesis, dissertation or qualification examination.

Brasília, July, 25, 2014.



Professor Edson Paulo da Silva
Coordinator of the Graduate Program in Mechatronic Systems – PPMEC